



Fees for Personal Health Information Request	Amount/Rate
Application Fee (Non-refundable) (Patient/Third Party/Substitute Decision Maker)	\$33.90 (includes HST & first 20 pages) 50% additional surcharge applies to all requests required within 72 hours
Additional photocopies and computer printouts	\$0.25 per page + HST
Imaging provided on CD-ROMS (excluding continuing care)	\$10.00 for each CD-ROM
Off-Site Retrieval Fee (additional)	\$20.00
Chart Viewing	\$20.00 for each 30 minute period Copy charge additional (see copy charges above)
Circle/Continuing Care (requests faxed to office)	No Charge
Proof of Birth Letter	Free up to first birthday (regular fee applies after 1 year)

H.S.T. applies to all fees above

\$30.00 non-refundable administrative fee for cancelled requests