

CHATHAM-KENT HEALTH ALLIANCE
Boards of Directors
Open Board Meeting Minutes

Date: Thursday, March 28, 2019
Time: 4:15 pm to 5:15 pm
Place: Chatham-Kent Health Alliance
Board Room, Room B122, 80 Grand Ave. W., Chatham, ON, N7M 5L9

Members: Greg Aarssen (Chair), Kathryn Biondi, Robert Dye (Vice Chair & Treasurer), Brian Glover, Deborah Hook, Rita Mezei, Dan Miskokomon, Geetu Pathak, Sharon Pfaff (Vice Chair), April Rietdyk, Betty Schepens, Alan Wildeman

Ex-Officio: Lori Marshall, President & Chief Executive Officer; Dr. Pervez Faruqi, Chief of Staff ; Dr. Jason Back, President Medical Staff; Lisa Northcott, VP, Chief Nursing Executive, Chief, Professional Practice; Gaye Thompson, CKHA Foundation Board Chair

Guests: Ken Deane, Governance Coach; Deb Ancocik, VP, Chief Human Resources Officer; Jerome Quenneville, VP, Chief Financial Officer and Chief Information Officer; Zoja Holman, Director, Chief Strategy and Privacy Officer; Fannie Vavoulis, Director, Chief Communications & Community Engagement Officer

Recorder Annette Zimmer, Senior Executive Assistant, Governance Coordinator

Regrets: Rita Mezei

1.0 Call to Order

1.1 Quorum

Greg Aarssen, Chair, Chatham-Kent Health Alliance presides. He called the meeting to order at 4:25 pm and welcomed everyone present. Ken Deane, Governance Coach attended by teleconference.

1.2 Conflict of Interest and Confidentiality Declarations

No member declared a conflict of interest or confidentiality declarations regarding any items on the agenda.

1.4 Approval of Agenda

The Board of the Chatham-Kent Health Alliance reviewed the agenda.

Moved by: Brian Glover
Seconded by: Deborah Hook

THAT the Board of the Chatham-Kent Health Alliance approve the agenda as presented.
CARRIED.

2.0 Board Education

2.1 Report from Lori Marshall, President & Chief Executive Officer dated Wednesday, March 20, 2019 regarding the Annual Quality Improvement Plan (QIP) for 2019-2020.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Wednesday, March 20, 2019 regarding the Annual Quality Improvement Plan (QIP) for 2019-2020 including the 2019/20 QIP indicators and targets, 2019/20 QIP Workplan and the QIP Narrative. Lori Marshall, President & Chief

Executive Officer noted that the Quality Committee at its March meeting reviewed and supported the QIP indicators and targets. The Committee was informed at the meeting that the full package was not available for review and that the remaining components would be going directly to the Board for approval and sign-off. It was noted that next year's package will be reviewed by the Quality Committee for recommendation to the Board.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: April Rietdyk
Seconded by: Alan Wildeman

THAT the Board of the Chatham-Kent Health Alliance having reviewed the Quality Improvement Plan 2019-2020, noting no areas of concern, approve the 2019-2020 Quality Improvement Plan as presented and that Administration be directed to submit to Health Quality Ontario (HQO) by the April 1, 2019 deadline and post the plan publicly. **CARRIED.**

3.0 Patient Story

3.1 A Patient Story was presented and discussed.

4.0 Approval of Consent Agenda Items

4.1 The Board of the Chatham-Kent Health Alliance reviewed the consent agenda.

Moved by: Robert Dye
Seconded by: Kathryn Biondi

THAT the Board of the Chatham-Kent Health Alliance accept the consent agenda as presented and endorse the acceptance, receipt and filing of information contained therein including the following:

- (i) CKHA Open Board meeting Minutes of the meeting held Thursday, January 24, 2019.
- (ii) Report of the President and Chief Executive Officer Report dated Thursday, March 14, 2019.
- (iii) Report from the Chief of Staff dated Thursday, March 14, 2019.
- (iv) Draft Governance & Nominating Committee meeting minutes from the meeting held on Tuesday, February 12, 2019.
- (v) Draft Quality Committee meeting minutes from the meeting held on Thursday, March 7, 2019.
- (vi) Report from the Executive Director of the Foundation of Chatham-Kent Health Alliance, January 2019.
- (vii) Fiscal and Labour Advisory Committee Report dated Thursday, February 28, 2019.
- (viii) Report from Jerome Quenneville, Vice President, Chief Financial Officer & Chief Information Officer dated Friday, March 15, 2019 regarding Information Technology Strategy & Performance Update. **CARRIED.**

5.0 Standing Committee Reports

5.1 Standing Committee report from the Quality Committee from the meeting held on Thursday, March 7, 2019.

Kathryn Biondi, Vice Chair, Quality Committee reviewed the Standing Committee report from the Quality Committee from the meeting held on Thursday, March 7, 2019. She noted the Committee reviewed the Accreditation Report, the Quality Improvement Plan (QIP) Indicators and Targets for 2019-2020, the Patient Experience Report for the third quarter and the Performance Scorecard Indicators (CKHA's Balanced Scorecard) for the period October 1, 2018 to December 31, 2018. She noted that motions regarding the Quality Improvement Plan are no longer required as this item has been dealt with separately under item 2.0 of the Board agenda.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Kathryn Biondi
Seconded by: Betty Schepens

THAT the Board of the Chatham-Kent Health Alliance endorse the Accreditation Decision Follow-up Work Plan as presented. **CARRIED.**

Moved by: Kathryn Biondi
Seconded by: Betty Schepens

THAT the Board of the Chatham-Kent Health Alliance receive the Third Quarter Patient Experience Report including Patient Complaints as presented. **CARRIED.**

Moved by: Kathryn Biondi
Seconded by: Deborah Hook

THAT the Board of the Chatham-Kent Health Alliance receive the Third quarter Performance Scorecard Indicators report for the period October 1, 2018 to December 31, 2018 as presented and **FURTHER THAT** the Board direct Administration to post the report publicly. **CARRIED.**

5.2 Standing Committee report from the Governance & Nominating Committee from the meeting held on Tuesday, February 12, 2019.

Deborah Hook, Chair, Governance & Nominating Committee reviewed the Standing Committee report from the Governance & Nominating Committee from the meeting held on Tuesday, February 12, 2019. She noted the Committee reviewed the Open Board Meetings report, the Board Retreat Planning report and the Strategic Plan Monitoring Third Quarter report for the period October 1, 2018 to December 31, 2018.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board considered the following:

Moved by: Deborah Hook

Seconded by: Robert Dye

THAT the Board of the Chatham-Kent Health Alliance endorse the full package for the open board meetings be posted publicly at least 2 days prior to the Board meeting and that the open board meetings be broadcast via webcast to the public. **FAILED.**

After further discussion the Board approved the following:

Moved by: Robert Dye

Seconded by: Deborah Hook

THAT the Board of the Chatham-Kent Health Alliance endorse the full package for the open board meetings be posted publicly at least 2 days prior to the Board meeting and that the open board meetings be broadcast via webcast to the public subject to confirmation that the appropriate policies are in place and subject to testing before going live. **CARRIED.**

It was noted that the Governance & Nominating Committee will conduct the review of the appropriate policies at its next meeting and report back to the Board.

Moved by: Deborah Hook

Seconded by: Sharon Pfaff

THAT the Board of the Chatham-Kent Health Alliance endorse the agenda and speakers identified as an education session and invite community partners and **THAT** a separate session dedicated to Indigenous Cultural Competency/Safety and Board team building be scheduled as a retreat in the future. **CARRIED.**

Lori Marshall, President & Chief Executive Officer noted that the presentation components of the day will be videotaped for those unable to attend.

Moved by: Deborah Hook

Seconded by: Sharon Pfaff

THAT the Board of the Chatham-Kent Health Alliance receive the report as presented and **FURTHER THAT** the Board direct Administration to post the report publicly. **CARRIED.**

6.0 Matters for Review

6.1 Report from Lori Marshall, President & Chief Executive Officer dated Wednesday, March 6, 2019 regarding Hospital Services Accountability Agreement (H-SAA) 2019-2020.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Wednesday, March 6, 2019 regarding Hospital

Services Accountability Agreement (H-SAA) 2019-2020. It was noted that an analysis of the H-SAA Schedules was completed and the Schedules match the HAPS submission.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Robert Dye

Seconded by: Geetu Pathak

THAT the Board of the Chatham-Kent Health Alliance endorse the signing of the Hospital Services Accountability Agreement (H-SAA) April 1, 2019 to March 31, 2020 and direct the Board Chair and Chief Executive Officer to execute the Agreement and submit to the Erie St. Clair Local Health Integration Network by the March 31, 2019 due date. **CARRIED.**

6.2 Report from Lori Marshall, President & Chief Executive Officer dated Wednesday, March 6, 2019 regarding Multi-Sector Services Accountability Agreement (M-SAA) 2019-2020.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Wednesday, March 6, 2019 regarding Multi-Sector Services Accountability Agreement (M-SAA) 2019-2020. It was noted that an analysis of the M-SAA Schedules was completed and the Schedules match the CAPS submission.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Brian Glover

Seconded by: April Rietdyk

THAT the Board of Chatham-Kent Health Alliance endorse the signing of the Multi-Sector Service Accountability Agreement (M-SAA) April 1, 2019 to March 31, 2020 and direct the Board Chair and Chief Executive Officer to execute the Agreement and submit to the Erie St. Clair Local Health Integration Network by the March 31, 2019 due date. **CARRIED.**

6.3 Report from Jerome Quenneville, Vice President, CFO and Chief Information Officer dated Thursday, March 7, 2019 regarding Financial Results up to January 31, 2019.

The Board of the Chatham-Kent Health Alliance reviewed report from Jerome Quenneville, Vice President, CFO and Chief Information Officer dated Thursday, March 7, 2019 regarding Financial Results up to January 31, 2019.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Robert Dye

Seconded by: Brian Glover

THAT the Board of Chatham-Kent Health Alliance having reviewed the financial results for the period ending January 31, 2019 receive the report as presented. **CARRIED.**

6.4 Report from Lori Marshall, President & Chief Executive Officer dated Tuesday, March 19, 2019 regarding Compliance Charter Report.

The Board of the Chatham-Kent Health Alliance reviewed report from Lori Marshall, President & Chief Executive Officer dated Tuesday, March 19, 2019 regarding Compliance Charter Report.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

Moved by: Robert Dye

Seconded by: Deborah Hook

THAT the Board of the Chatham-Kent Health Alliance, having reviewed the Compliance Charter Report, noting no areas of concern, approve the Compliance Charter for the period ending February 28, 2019 and that the Board direct Administration to post the approved Compliance Charter publically. **CARRIED.**

7.0 Other Business / Emerging Risks and Trends

7.1 No other business items or emerging risks and trends was presented.

8.0 Next Meeting and Adjournment

8.1 The next regular Open Board meeting is scheduled for Thursday, May 30, 2019 at 4:00 pm, Board Room, Room B122, 80 Grand Ave. W., Chatham, ON.

There being no further business, the Open Board meeting adjourned at 5:49 pm.

Greg Aarssen, Board Chair
Chatham-Kent Health Alliance